

CARING COMPANIONS IN-HOME SENIOR CARE • ADDENDUM TO THE SERVICE AGREEMENT

Medicare GUIDE Respite Addendum

This Addendum applies to Clients enrolled in the Medicare GUIDE Model (Guiding an Improved Dementia Experience) through EmpowerMe Medical Group, with Caring Companions providing in-home respite as a GUIDE partner. It is signed in addition to, and forms part of, the Caring Companions Service Agreement. Where this Addendum and the Service Agreement differ for GUIDE respite visits, this Addendum applies.

1 What GUIDE Respite Covers

- GUIDE respite is in-home care by a Caring Companions caregiver, in four (4) hour visits, so the family caregiver can take a break.
- Medicare, through the GUIDE program, decides who qualifies for respite and how much respite is available each year. Caring Companions does not make that decision.
- The yearly respite budget resets every July 1. Unused respite does not roll over to the next year.
- GUIDE also provides a care navigator and a 24/7 support line. Those services come from EmpowerMe/Continuum, not from Caring Companions.

2 No Bill to You for Approved GUIDE Respite

For GUIDE respite visits that have been approved and scheduled under the program, Caring Companions is paid by the GUIDE program and **does not bill the Client or family**. There is no copay or coinsurance for GUIDE respite. This stays true even if Medicare later does not pay Caring Companions for an approved visit.

3 When Private-Pay Rates Apply

The Client/Responsible Party is responsible for payment, at the Agency's private-pay rates in the Service Agreement, **only for care that is not GUIDE respite**, including:

- **Care before approval.** Visits the Client asks us to provide before GUIDE enrollment and respite approval are complete. Once respite is approved, approved visits from that date forward are GUIDE respite.
- **Care beyond the yearly budget.** Visits after the yearly GUIDE respite budget has been used.
- **Extra care.** Hours or visits beyond what the GUIDE program has approved, or care scheduled outside approved respite visits.
- **Care after eligibility ends.** Visits on or after the date the Client is no longer eligible for GUIDE, for example after switching to a Medicare Advantage plan, enrolling in hospice, moving to assisted living, memory care or another residential care setting, or leaving the program.

We will tell you before scheduling any visit that will be billed at private-pay rates.

STARTING CARE BEFORE GUIDE APPROVAL (OPTIONAL)

☐ I would like care to start before GUIDE respite is approved. I understand those visits are billed at the private-pay rate below until respite is approved.

☐ Wellness Care ☐ Personal Care ☐ Advanced Care

Hourly rate \$ _____

Initials (only if choosing to start early)

4 Client Responsibilities

The Client/Responsible Party agrees to:

- Schedule and change GUIDE respite visits through the Caring Companions office.
- Tell Caring Companions right away about any change to Medicare coverage, such as switching to a Medicare Advantage plan.
- Tell Caring Companions right away about hospice enrollment, a hospital stay, or a move out of the home.
- Keep a designated family caregiver involved, as the GUIDE program requires.
- Allow caregivers to complete Electronic Visit Verification (clock-in/clock-out) for every visit.

5 Our Caregivers

Caregivers providing GUIDE respite complete the training the GUIDE program requires, and Caring Companions keeps proof of that training on file.

6 Questions and Concerns

For scheduling, billing or care questions, call Caring Companions at (417) 234-8494, any time. For GUIDE program questions, care navigation or the 24/7 dementia support line, call (888) 466-9008.

7 Acknowledgment

I have read and agree to the Medicare GUIDE terms in this Addendum, including when private-pay rates apply.

Initial acknowledgment (GUIDE terms)

CLIENT OR RESPONSIBLE PARTY

Printed name _____

Signature _____

Date _____

CARING COMPANIONS ADMINISTRATOR

Printed name _____

Signature _____

Date _____